

INSTRUCTIONS FOR PREPARING A PAPER

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ABSTRACT

This document provides information and instructions for preparing a paper for 4th Conference „MAINTENANCE 2016” using computer and printer. If you follow these instructions, the typeface, style and basic layout of your paper should look something like this document. The text of the abstract should be in Times New Roman font style, 11-pt. italic.

Keywords: keyword 1, keyword 2, keyword 3 (Times New Roman, 12-pt.)

1. PAPER TITLE AND AUTHOR(S)

Your paper title should start below of the text of Conference, as in this document. Text of the Conference should be in Times New Roman font, 12-pt., bold. Two line spaces separate the paper title from the Conference text. The title of your paper should be 14-pt., bold in all capital letters, Times New Roman font. Three line spaces separate the title from the first author listing. Author name should consist of first name, middle initial, last name. It should be 12-pt., bold, times New Roman font. If there is more than one author at the same address, list the authors, followed by their affiliation. Conference title, title of the paper, and author(s) name must be centered under the margins.

For more than two authors, you may want to list them in double columns.

2. MARGINS AND PAPER LENGTH

Paper should be prepared on 210x297 mm (8¹/₂x11”) paper, single column. Margins (left, right, top and bottom) should be set at 25.4 mm (1”). The completed paper including graphics and references should not exceed **8 pages**. Papers exceeding the 6 page limit will be return to the author for re-preparing. The text of your paper should be in 12-pt., medium (normal), Times New Roman font, justified under the left and right margins.

3. TEXT HEADING # 1

The primary text heading should be numbered by 1., 2., 3., ... and should be in 12-pt., bold, all capital letters, flush left with margin.

The spacing to the text should be one line, and from text to the next heading one lines.

3.1. Text heading # 2

The next heading, or sub-head, should be numbered by X.1., X.2., ... and should be in 12-pt., bold, upper and lower case letters. The heading is flush left with the margin.

4. FIGURES, TABLES AND PHOTOS

All figures, tables and photos (black&white only) must be clear and sharp. If you cannot import the graphic(s) into your paper, leave the appropriate amount of space necessary in the text and affix the graphic onto the page. **Do not use tape**; use wax or an adhesive that can easily be removed without damaging the paper. On the reverse side of all attached graphic, identify the graphic, write the author's name, and draw an arrow to indicate the top of the graphic. The examples of figure and table numbering and titling are given below.

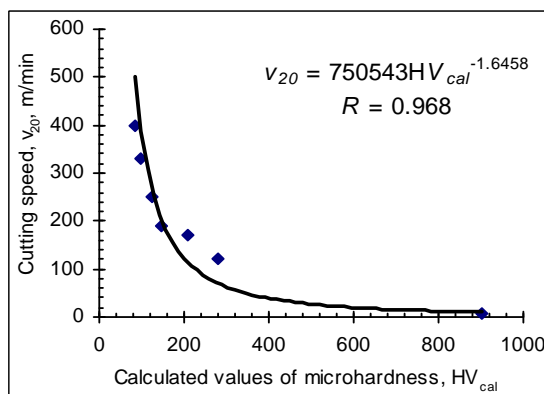


Figure 1. Captions should be 11-pt., Times new roman font, Italic,

Table 1. Captions should be 11-pt., times new roman font, Italic,

The equations and formulas should be written and numbered as follows:

$$y = \frac{b \cdot \sum x_i}{x_2^3 - \sqrt{x^2} - 3x} \dots (1)$$

5. PAGE NUMBERING

Pages should be numbered on the back, along with author's name. Your paper will be printed directly from the pages you submit. No galley proofs will be prepared, so make sure your manuscript is carefully proofread before submitting it. It is no possible to make corrections after submission. Your document must not be folded; folds cause shadows on the printed page.

6. COPYRIGHT

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7. REFERENCES

References should be in 11-pt., Times New Roman font, normal. They should appear at the end of your paper and be numbered. In text of your paper the references should be written by sign [1] for one reference, or by [1,2,5,7] for more than one. Below are examples of how references should be cited for journal or conference proceedings papers and books.

- [1] Šolaja V., Ekinović S., Brdarević S.: Identification the Difference Machining Conditions in Machining Hammer-forging Workpiece (Cr-Ni-Mo steel) With/Without the Bark, Second International Conference on Advanced Manufacturing and Technology AMST'90, Trento, Italy, 1990.,
- [2] Brdarević S., Ekinović S.: Analiza tačnosti matematičkih modela kriterija obradljivosti sa i bez zajedničkog dejstva faktora, 2. NSS-Tendencije u razvoju mašinskih konstrukcija i tehnologija, Mašinski fakultet, Zenica, 1995.,
- [3] Wiergegge, G.: Zerspanung der Eisenwerkstoffe, Verlag Stahleisen m.b.H. Düsseldorf, 1970.

8. MANUSCRIPT SUBMISSION

You can submit electronic version of your paper (in .doc format), done according to the Instruction, as:

a) Attachment to the e-mails send on following address:

sjasarevic@mf.unze.ba; sabahudinjasarevic@yahoo.com; sbrdarevic@mf.unze.ba;

or

b) Saved file on CD or DVD (File name has to be your Paper Conference Number) send by ordinary mail on following address:

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Please, be aware that we must receive your document until April 25th, 2016.